MIAMI VALLEY TECHPREP CONSORTIUM

OhioCollegeTechPrep Southwest Regional Center

Cosmetology Tech Prep Summit

Date: Tuesday, April 14, 2015 8AM to 11AM

Building ___6___ Room ___142____

School Year

2015

Friday, June 12 – Credit Capture forms due to Tech Prep
Wednesday, August 5 -Coordinator Meeting at Stebbins
Thursday, August 6 – Proficiency testing signup begins
Wednesday, August 19 - Coordinator/Supervisor registration workshop, 8AM to 12PM
Tuesday, August 25 - Coordinator/Supervisor registration workshop, 12PM to 4PM
September to mid-October – Jr. Registration
September through November – Jr. Career Exploration Days
Wednesday December 9- Leadership Day at SCC, Building 12

2016

Thursday, February 11 – "Getting Ready for College" Night
Wednesday, March 23 - Tech Prep Showcase, Building 12

1. Welcome and Introductions Sue Merrell-Daley
2. Miami Valley Tech Prep Consortium Update
   a. Enrollment
   b. Website Update
   c. Parent letter, Checklist update, calendar
   d. Multiple Measures – Alternative data sources for placement, i.e., "College ready"; Math 1270 and ENG 1101 in place of Accuplacer
3. Networking working with Liaison and Proficiency Coordinators - Anita Gilkey 8:30, Natalie Andrews 10:00 Delena Aungst 9:45 to 11:00
   a. What direction the department is headed
   b. Any new requirements
   c. Goals for next year
   d. How to support the HS partners
   e. Proficiency exams
   f. Discuss assistance of the needs of our secondary partners
4. Course changes/syllabi/eLearn & text resources, Sinclair Community College instructors, NEW ATS certificate
5. ODE Update
   a. Program to course – CTE 26
   b. Credit opportunities
   c. CTAG – Programs with CTAG(s) available must be approved by June 2015
6. Junior Career Exploration Days set date and activities for the fall of 2015
7. Tech Prep Express Registration, Wednesday, May 6, 2015 and Wednesday, July 15, 2015 – 3 to 6 pm ***Dayton Campus only***. Ted Sampson, Manager New Student Enrollment Center
   a. C4C/Communities & Neighborhoods
8. College Transition - Bryan Jackson
   a. Getting Ready for College - Thursday, February 11, 2016
   b. The importance of the "Getting Started" checklist
   c. Transcripts and grades folder
   d. Career Coach
9. Tech Prep Scholarship - Bryan Jackson
   a. Master Crosswalk 2015-2016
   b. The importance of university transfer; license/certificates
10. Fall Tech Prep registration/application process – Wendell Meyers

11. Proficiency Test Process for 2015-2016 – Tim Bryant
    a. College credit options transmittal forms - articulated credit & scholarship
    b. Electronic Credit Capture form/Proficiency/State & National Certificates/Portfolio
    c. Non-employee Account Request/teacher demographic information updated for 2015-2016
    d. eLearn - What it is & what it is not
    e. Deadlines and pacing for completion
    f. Registration for your students in eLearn – creating an eLearn class
        1. The high level of importance for a “Dry run”
        2. Why it is necessary to Confirm data

12. Good of the order – Wendell Meyers

Minutes from Cosmetology Tech Prep Summit
Tuesday, 4-14-2015, 8am to 11am
Sinclair Community College

Attendees: Dr. Sue Merrell Daley, Anita Gilkey, Natalie Andrews, Delena Aungst, Sinclair CC; Dwan Wilkes-Tarrance, Dayton Public Schools; Julie Millhouse, Miami Valley CTC; Amanda Moore, Greene County Career Center; Wendell Meyers, Jess Moore Sinclair CC MVTPC.

Dr. Sue Merrell Daley greeted the attendees and provided an overview of current initiatives including the MIS 3000 intro course that will be co-taught and applies to a BS degree; the possibility of BS Degrees being offered by Community Colleges; The Marketing skills gap for Customer Service/Call Centers; MAP/Completion by Design policies dictating redesign of degree pathways and the number of total required hours; Performance based funding requiring success; Courses to programs; and Special Needs Student interventions.

Attendees introduced themselves.

Jess Moore Enrollment statistics were shared with a graph showing 20% increase in Tech Prep 9-12, with over 13,000 Students in over 60 high schools, indicating a clear path to success.

The MVTPC web site was displayed, highlighting the links under the "Resources" tab, as well as many updates, including proficiency and articulated class syllabi, and the Tech Prep scholarship crosswalks for each pathway, and how to find Programs of Study.

The updated Tech Prep checklist was reviewed, as was the proposed Express Registration suggested dates for Tech Prep Students beginning Wednesday, July 15, to allow for all proficiency data to be entered into the students' records prior to registering for fall classes.

Anita Gilkey provided an update on BIS 1120 and the transition to the eLearn course management system. She discussed issues with SAM 2013, and provided her cell number for any testing issues, asking the instructors to keep her in the loop should they have problems. Ms. Gilkey discussed the new book for 1120, and reviewed the course content. She explained the new short-term certificate in Customer Service, which mirrors that being utilized by the Workforce Development Department training programs for call centers. Lastly Ms. Gilkey offered to hold an 1120 in eLearn workshop for teachers in Mid-to-end of September.

Natalie Andrews provided handouts and reviewed BIS 1100 & BIS 1200. She informed teachers that the text they are currently using will be fine next year, and that she will post the most recent Business Professional Associates Style & Reference Manual in eLearn. She informed teachers that she was flexible on test submission.

Delena Aungst provided an update on BIS 1250 & 1400: She explained that 1250 is in Microsoft One Note, cloud based binder with tabs, hyperlinks and photos can be added. This is a 1 credit

hour, 16 week course, one hour per week for 50 minutes. Ms. Aungst informed teachers that Outlook will be offered Spring Semester, and that Sinclair is working on a Call Center certificate. BIS 1400 will be part of the certificate. (1107, 1120, 1200, 1400, & 2150 required for the certificate.) SkillsSoft is embedded in the coursework.

Ms. Aungst reported that BIS 1400 will utilize SkillsSoft & a textbook. They hope the lab fee will be built into the class, and will cover the SkillsSoft software. They are currently working on an e-book. There will be simulations & activities as well as drop boxes. Ms. Aungst is willing to work with instructors who would like to purchase a single license and utilize it for instruction to a group/class.

Wendell Meyers Introduced the "Pilot" for the Multiple Measures policy. The pilot allows any tech prep student with a 3.0 to be excused from the Accuplacer test for placement into Math 1270 and ENG 101. ACT and SAT benchmark scores guiding placement were also explained. A copy of the letter to partners from the Tech Prep office was included in teacher's packets, and a post card will be sent to each senior student's home.

A proposed calendar for 2015-2016 Junior Career Exploration Days was examined, and Wendell Meyers asked for possible conflicts with the proposed date.

Wendell Meyers explained the Tech Prep Scholarship Crosswalk, and the categories color-coding for University Parallel, AAS, and certificate programs.

The following information regarding College Credit + was shared:
MVTPC is working together with ODE, OBR and Sinclair Community College leadership to clarify CC+ initiative and TP.

Tech Prep as we administer it, is not CC+ in that sense that it is articulated credit, not transcripted credit. In CC+, the students are enrolled in the class while attending high school, and receive a grade at that time. In Tech Prep, they are not. They only receive credit for the course:

- After they graduate
- When they register for an actual SCC course
- If/When they request the credit

Therefore, our Tech Prep (as currently offered) does not meet the requirements of a 15 or 30 hour pathway. The only way we could meet the requirement is if they actually signed up for the course (like CC+), were assigned a grade (no opting in or out of having the grade count) and paid $40 per credit hour (just like CC+ courses).

More information will be coming forward from Sinclair Community College leadership as we move forward with CC+.

The updated Tech Prep checklist was reviewed, as was the proposed Express Registration suggested dates for Tech Prep Students beginning Wednesday, July 15, to allow for all proficiency data to be entered into the students' records prior to registering for fall classes.

A proposed calendar for 2015-2016 Junior Career Exploration Days was examined, and any possible conflicts with the proposed date were asked to be sent to Wendell Meyers.

The expanded Tech Prep Scholarship Crosswalk was reviewed, and the categories color-coding for University Parallel, AAS, and certificate programs was explained.

The LMS transition from ANGEL to eLearn at Sinclair Community College was discussed. There are self-guided learning modules for teachers to access via https://my.sinclair.edu with a network username and password (same as used for ANGEL). There will be no need to complete a new non-employee form for those already in the system. Professional development on eLearn will be provided in the fall.

A review of the Tech Prep events of the 2014-15 school year was provided, including the Junior Career Exploration Days, Getting Ready for College Night, Leadership Day, & Tech Prep Showcase, Comments and suggestions were requested.

Attendees were informed that MVTPC is happy to help teachers get their juniors registered for fall 2015. Applications are completed and processed from September through mid-October. Contact MVTPC Director, Wendell Meyers at wendell.meyers@sinclair.edu if you want assistance with this process.

Miami Valley Tech Prep Cosmetology Teacher Summit

April 14, 2015

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Miami Valley Tech Prep Consortium: 2014-2015 Staffing Changes

- **Wendell Meyers named Director on April 1**

  Director and Program Manager for Agriculture & Environmental Systems, Construction Technologies, Engineering Science Technologies, Manufacturing Technologies, and Transportation Systems

- **Jess Moore hired as Program Manager on June 1**

  Program Manager for Arts & Communication, Education & Training, Health Science, Law & Public Safety, Animal/Equine/Veterinary Science

- **Jacob Pepple hired as Information Technician on July 1**
- **Bryan Jackson hired as Program Review Consultant on August 1**

  Program Review Consultant for Engineering Science Technologies & Manufacturing

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Miami Valley Tech Prep Consortium: 2014-2015 Staffing Changes

- **Amy Kennedy hired as Assistant Director/Program Manager on November 17 (Resigned March 13, 2015)**

  Assistant Director and Program Manager for Business & Administrative Services, Finance, Hospitality & Tourism, Human Services, Information Technology, and Marketing

- **Lola Johnson hired as Administrative Assistant on December 1**
- **Nancy Brown hired by Cincinnati State on January 5**

  CTE 26 Review Consultant

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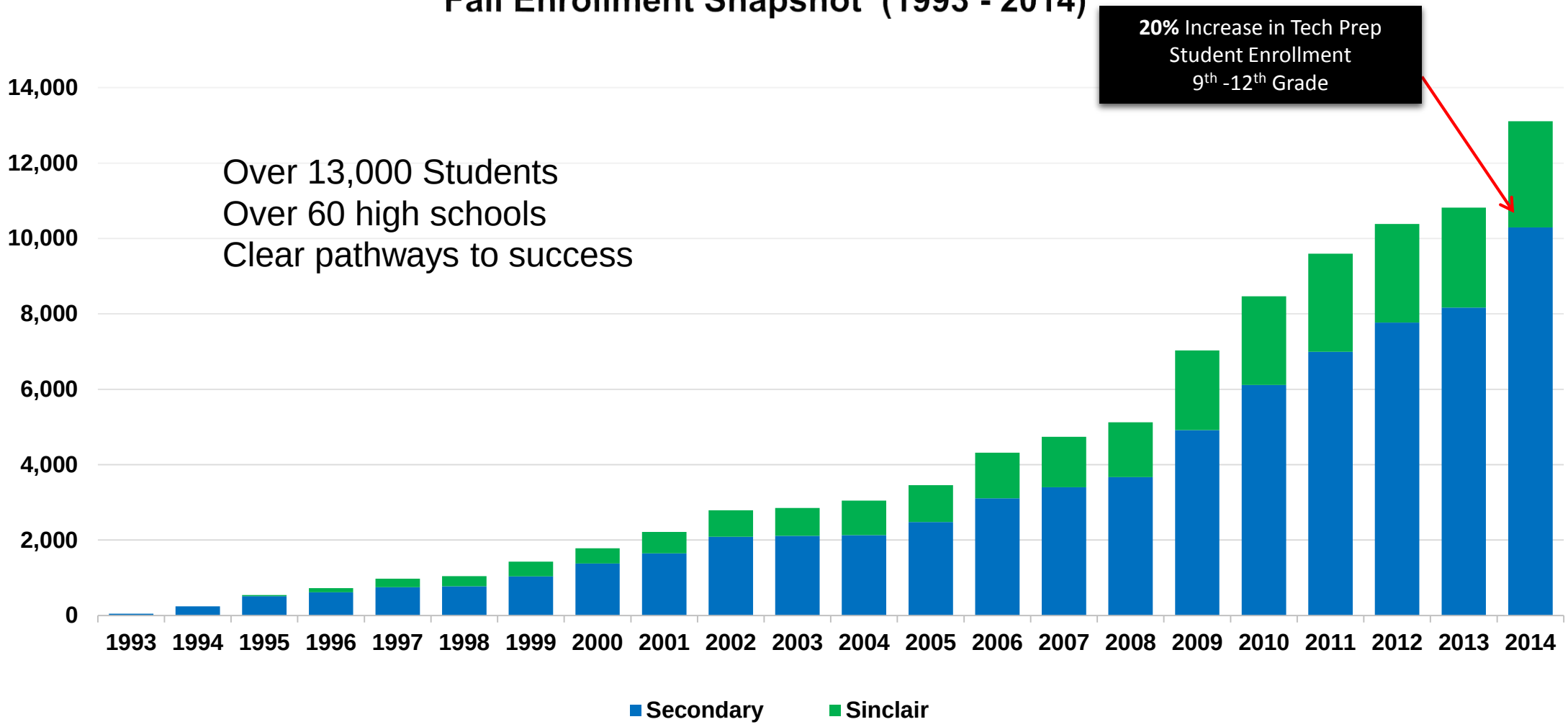
School Partnerships
Miami Valley Tech Prep Consortium
Fall Enrollment Snapshot (1993 - 2014)



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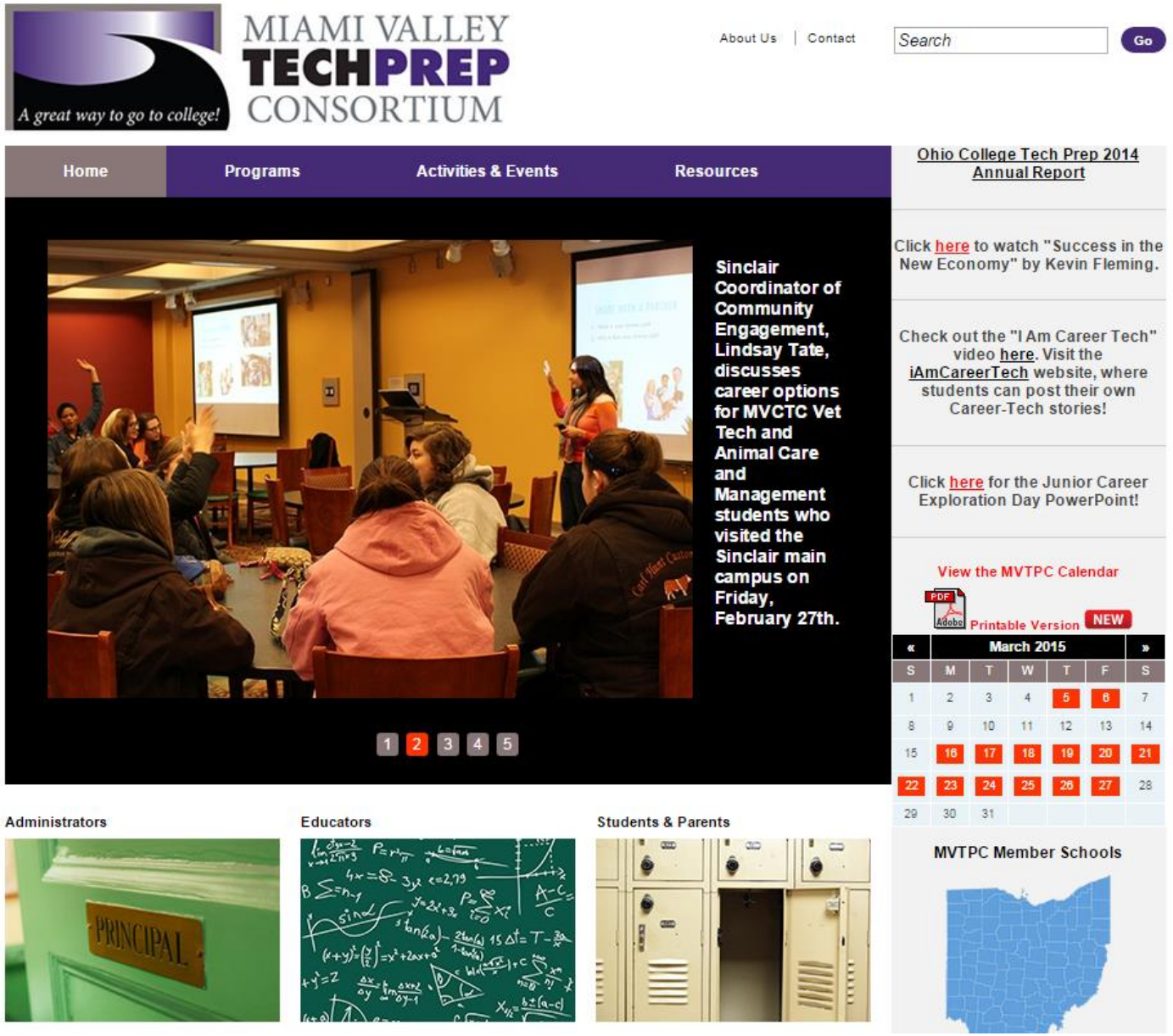
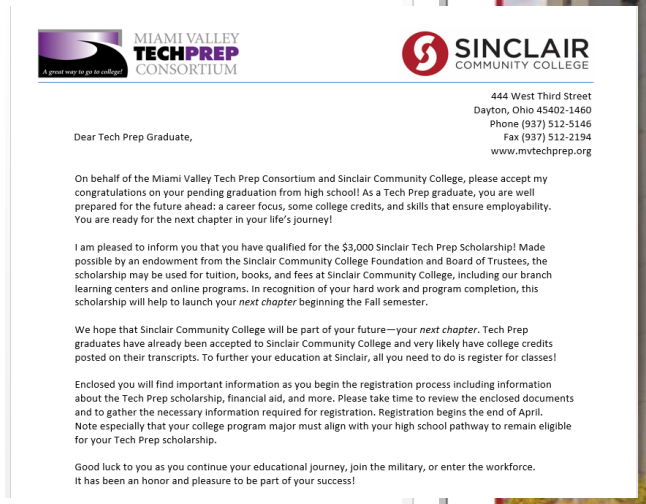
Web Site

www.mvtechprep.org

- Syllabi library
- Calendars
- Slideshow



Student Packets



MIAMI VALLEY TECHPREP CONSORTIUM

SINCLAIR COMMUNITY COLLEGE

444 West Third Street
Dayton, Ohio 45402-1460
Phone (937) 512-5146
Fax (937) 512-2194
www.mvtechprep.org

Dear Tech Prep Graduate,

On behalf of the Miami Valley Tech Prep Consortium and Sinclair Community College, please accept my congratulations on your pending graduation from high school! As a Tech Prep graduate, you are well prepared for the future ahead: a career focus, some college credits, and skills that ensure employability. You are ready for the next chapter in your life's journey!

I am pleased to inform you that you have qualified for the $3,000 Sinclair Tech Prep Scholarship! Made possible by an endowment from the Sinclair Community College Foundation and Board of Trustees, the scholarship may be used for tuition, books, and fees at Sinclair Community College, including our branch learning centers and online programs. In recognition of your hard work and program completion, this scholarship will help to launch your *next chapter* beginning the Fall semester.

We hope that Sinclair Community College will be part of your future—your *next chapter*. Tech Prep graduates have already been accepted to Sinclair Community College and very likely have college credits posted on their transcripts. To further your education at Sinclair, all you need to do is register for classes!

Enclosed you will find important information as you begin the registration process including information about the Tech Prep scholarship, financial aid, and more. Please take time to review the enclosed documents and to gather the necessary information required for registration. Registration begins the end of April. Note especially that your college program major must align with your high school pathway to remain eligible for your Tech Prep scholarship.

Good luck to you as you continue your educational journey, join the military, or enter the workforce. It has been an honor and pleasure to be part of your success!

Express Registration Days

SINCLAIR COMMUNITY COLLEGE

Tech Prep Check List - *Getting Started!*

❑ **Remember!** As a Tech Prep student, you are already accepted and may have earned credits at Sinclair, so there is no need to apply! You may

ril. All steps may be completed at

SINCLAIR LOCATIONS
Courseview Campus Center
5386 Courseview Drive

(MAP).

❑ **Attend New Student Orientation** in person or online.

Express Registration Days

TECH PREP
REGISTRATION DAYS

Wednesday, July 15 | 3 - 6 p.m.

Saturday, July 25 | 9 a.m. - 12 p.m.

Wednesday, August 5 | 3 - 6 p.m.

Dayton | Eaton | Englewood | Huber Heights | Mason | Online

Dayton Campus: *Check in near Academic Advising, Building 11, Third Floor*

Summer Classes Begin May 18, 2015

Enrolling at Sinclair has never been easier.
Become a Sinclair student by completing all steps of the enrollment process in one session.

- Complete an application
- Apply for financial aid
- Take placement tests
- Meet with an advisor
- Register for classes

www.sinclair.edu/express

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Tech Prep Check List - *Getting Started!*

❑ **Remember!** As a Tech Prep student, you are already accepted and may have earned credits at Sinclair, so there is no need to apply! You may enroll for summer or fall classes in April. **All steps may be completed at any Sinclair location.**

❑ **Important First Step**
Complete the FAFSA by May 1st (information on back).
- Apply for financial aid at: **fafsa.ed.gov**
- Use Sinclair code: 003119
- Complete your FAFSA as early as possible to ensure your financial aid is processed in time to pay for your classes.
- Tech Prep scholarships, if applicable, will activate the fall term following high school graduation.
- Consider applying for enhanced Sinclair scholarships by visiting **www.sinclair.edu/scholarships**

❑ **Check your Sinclair email.**
- Verify your username and set your password at: **my.sinclair.edu**
- It is important to begin checking your Sinclair email for important registration and financial aid updates.

❑ **Gather the following documents:**
- A copy of your high school transcript (with GPA), ACT, SAT and/or ACCUPLACER or COMPASS (only math) scores (instructions on back)
- Scholarship certificate and/or Tech Prep scholarship letter if received
- Valid photo ID is required when students register for classes
- List of college credits earned in high school (provided by high school Tech Prep instructor) and/or unofficial Sinclair transcript (instructions on back)

❑ **Meet with an Academic Advisor** to declare a major aligned with your high school Tech Prep program and develop your My Academic Plan (MAP).

❑ **Attend New Student Orientation** in person or online.
- First time in college students go to **sinclair.edu/orientation** for more

SINCLAIR LOCATIONS
Courseview Campus Center
5386 Courseview Drive
Mason, Ohio 45040

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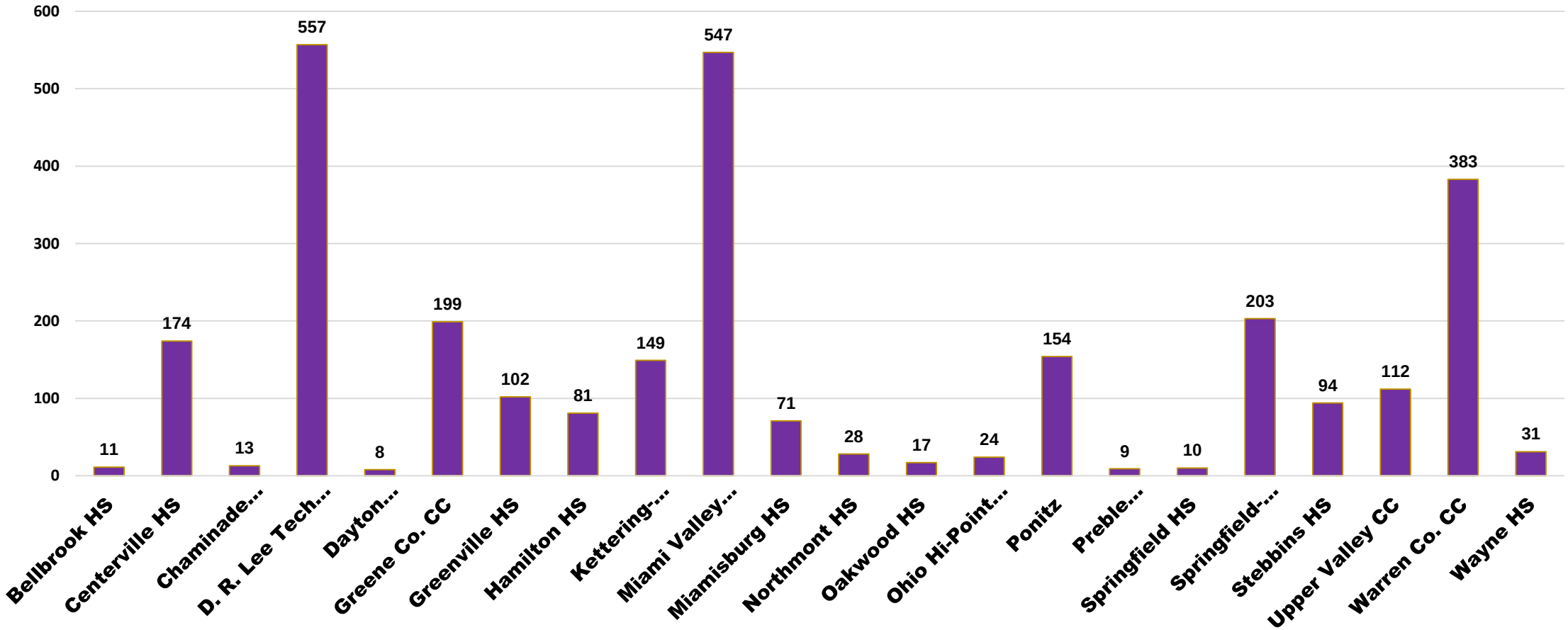
To Qualify for the Tech Prep Scholarship

1. Earn a cumulative GPA of 2.25 or higher junior year and the first semester of senior year.
2. Complete the high school Tech Prep program and continue the same or related Tech Prep program at Sinclair.
3. Complete the FAFSA.
4. Be enrolled a minimum of 12 credit hours per semester to be eligible for the full scholarship benefits of $750.00 per term. 9 to 11 hours will be pro-rated at $563.00
5. Maintain academic standing.

2014 Tech Prep Scholarships by School Partners



Total Tech Prep/Sinclair Scholarships Earned 2,977

Cumulative high school grade point average of 2.25 junior year and the first semester of senior year.

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Additional High School Merit Scholarships at Sinclair

Montgomery County Residents

Presidential Scholarship

- $3,000 per year
- 3.5 cumulative high school GPA at time of application
- Student must enroll full-time for fall and spring semesters
- Renewable for second year based on minimum earned credit of 30 credit hours with 3.0 GPA

Apply online at www.Sinclair.edu/scholarships

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Additional High School Merit Scholarships at Sinclair

Montgomery County Residents

Virginia McNeal Trustee Scholarship

- $2,000 per year
- 3.0 cumulative high school GPA
- Student must enroll full-time for fall and spring semesters
- Renewable for second year based on minimum earned credit of 30 credit hours with 3.0 GPA

Apply online at www.sinclair.edu/scholarships

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Additional High School Merit Scholarships at Sinclair

Non-Montgomery County Residents

Regional Scholarship

- $2,000 per year
- 3.0 cumulative high school GPA
- Student must enroll full-time for fall and spring semesters
- Renewable for second year based on minimum earned credit of 30 credit hours with 3.0 GPA

Apply online at www.sinclair.edu/scholarships

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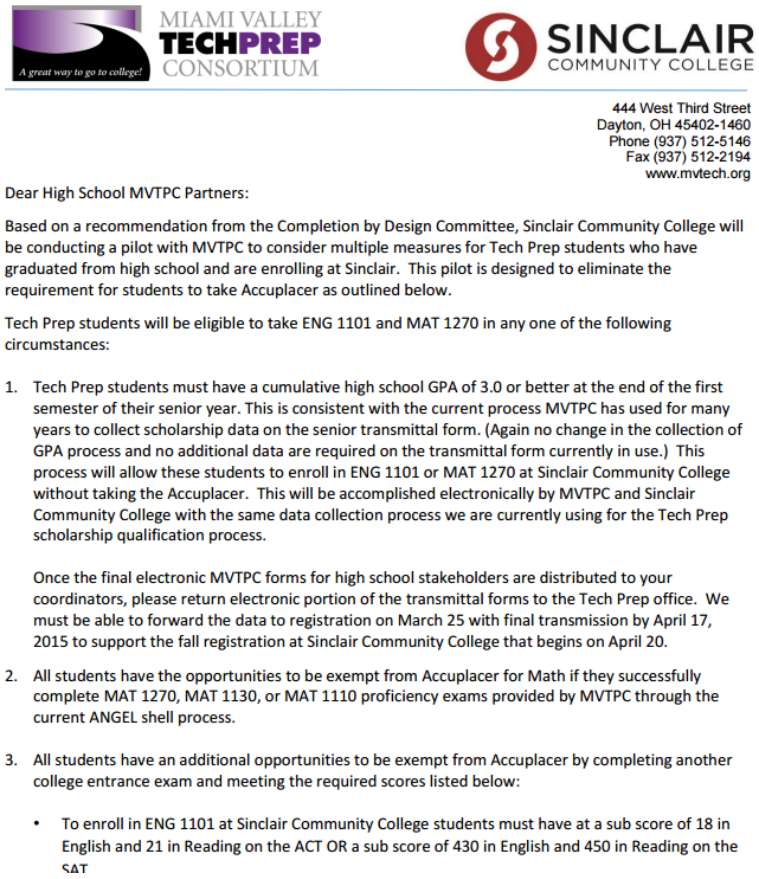
Multiple Measures for Placement

New policy may be found on the MVTPC web page under Resources > “College Readiness”



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444 West Third Street
Dayton, OH 45402-1460
Phone (937) 512-5146
Fax (937) 512-2194
www.mvtech.org

Dear High School MVTPC Partners:

Based on a recommendation from the Completion by Design Committee, Sinclair Community College will be conducting a pilot with MVTPC to consider multiple measures for Tech Prep students who have graduated from high school and are enrolling at Sinclair. This pilot is designed to eliminate the requirement for students to take Accuplacer as outlined below.

Tech Prep students will be eligible to take ENG 1101 and MAT 1270 in any one of the following circumstances:

1. Tech Prep students must have a cumulative high school GPA of 3.0 or better at the end of the first semester of their senior year. This is consistent with the current process MVTPC has used for many years to collect scholarship data on the senior transmittal form. (Again no change in the collection of GPA process and no additional data are required on the transmittal form currently in use.) This process will allow these students to enroll in ENG 1101 or MAT 1270 at Sinclair Community College without taking the Accuplacer. This will be accomplished electronically by MVTPC and Sinclair Community College with the same data collection process we are currently using for the Tech Prep scholarship qualification process.

   Once the final electronic MVTPC forms for high school stakeholders are distributed to your coordinators, please return electronic portion of the transmittal forms to the Tech Prep office. We must be able to forward the data to registration on March 25 with final transmission by April 17, 2015 to support the fall registration at Sinclair Community College that begins on April 20.

2. All students have the opportunities to be exempt from Accuplacer for Math if they successfully complete MAT 1270, MAT 1130, or MAT 1110 proficiency exams provided by MVTPC through the current ANGEL shell process.

3. All students have an additional opportunities to be exempt from Accuplacer by completing another college entrance exam and meeting the required scores listed below:

   - To enroll in ENG 1101 at Sinclair Community College students must have at a sub score of 18 in English and 21 in Reading on the ACT OR a sub score of 430 in English and 450 in Reading on the SAT

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ODE CTE-26 Renewal Schedule

Program Renewal, Content Standards and Technical Test Development Schedule
Version 2.0 – September 2014

Program Renewal Year *	Date CTE-26 Due to Ohio Department of Education	Career Field – Plus, Family and Consumer Sciences (FCS) and Career-Based Intervention (CBI)	Standards New (Available Spring)	Standards Renewal (Available Spring)	*Courses Developed* (Available Fall)	Courses Required (Required Fall)	End-of-Course (EOC) Tests New (Available Fall)	EOC Tests Renewal (Available Fall)
FY15	3/1/14	CBI and JTC	2014	2017	NA	NA	NA	NA
FY15	3/1/14	Information Technology	2013	2016	2013	2015 (FY16)	2014	2017
FY15	3/1/14	Engineering	2013	2017	2013	2015 (FY16)	2013	2018
FY15	3/1/14	Manufacturing	2013	2017	2013	2015 (FY16)	2013	2018
FY16	3/1/15	Business	2014	2017	2014	2016 (FY17)	2015	2018
FY16	3/1/15	Construction	2013	2017	2013	2015 (FY16)	2013	2018
FY16	3/1/15	Finance	2014	2017	2014	2016 (FY17)	2015	2018
FY16	3/1/15	Law & Public Safety	2013	2016	2013	2015 (FY16)	2013	2017
FY17	3/1/16	Agriculture	2014	2017	2014	2015 (FY16)	2016	2019
FY17	3/1/16	Marketing	2014	2017	2014	2016 (FY17)	2015	2018
FY17	3/1/16	Health	2013	2016	2013	2015 (FY16)	2013	2017
FY17	3/1/16	Education	2016	2019	2016	2018 (FY19)	2017	2020
FY18	3/1/17	Transportation	2013	2016	2013	2015 (FY16)	2014	2017
FY18	3/1/17	Arts & Communication	2014	2017	2014	2016 (FY17)	2015	2018
FY18	3/1/17	Hospitality	2015	2018	2015	2017 (FY18)	2016	2019
FY18	3/1/17	Government	2015	2018	2015	2017 (FY18)	TBD	TBD
FY18	3/1/17	Human Services-COS	2014	2017	2014	2016 (FY17)	2014	2017
TBD	TBD	FCS and GRADS	2015	2018	2015	2017 (FY18)	2016	2019

Changes since last Schedule (Version 1.3): Dates changed for Agriculture, Arts and Communication, Education, Human Services and Family and Consumer Sciences. No areas have had renewal year deadlines changed.

Note:

FY14= 2013–2014 School Yr.	FY15= 2014–2015 School Yr.	FY16= 2015–2016 School Yr.	FY17= 2016–2017 School Yr.	FY18= 2017–2018 School Yr.

Career Technical Assurance Guidelines (CTAG)

No CTAGs apply to Cosmetology at this time.

New CTAN/CTAG verification form TBD (Ryan Cupp – ODE)

2014-15 Activities & Events

Junior Career Exploration Days – Fall 2014/Winter 2015

- MVTPC hosted 4,000+ Tech Prep students at the Sinclair main campus and other venues around the Miami Valley.
- Students from 15 career tech pathways learned about the benefits of being a Tech Prep student, attended presentations on career exploration, visited labs and met Sinclair faculty, met and saw demos and heard lectures from industry experts, toured the Sinclair campus, etc.

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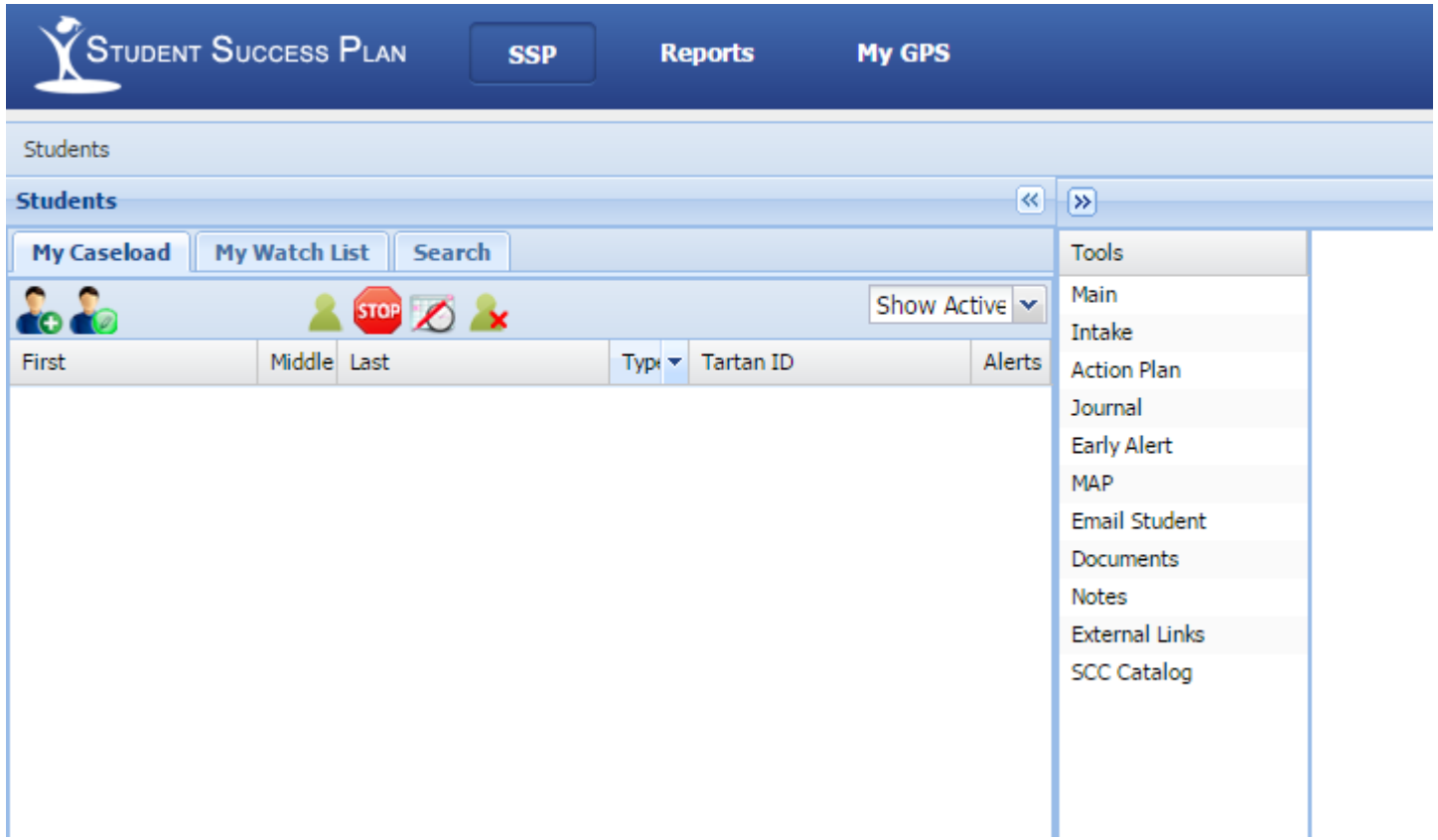
Tech Prep and Academic Advising

- Identifying Tech Prep students in the Student Success Plan (SSP) case management tool



Academic Advising/C4C/Career Communities

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CAREER COMMUNITIES

Get Connected!

Do you make decisions?
….with your brain or your heart?

How will you make an impact?
……with brain power or elbow grease?

Which are you more likely to read?
……a biography of Steve Jobs, Paul McCartney or Mother Teresa?

Would you rather
……design an office space, build an office building or work in an office?

Answers to questions like these may indicate that you are a Problem Solver, Leader, Creative Thinker or Educator.

Find people just like you!

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Sinclair is building the region's workforce by offering quality education programs in growing, high-demand fields. As a Sinclair student, you can take advantage of opportunities like work study, career fairs or internships to help prepare you for your future. With a variety of fully accredited education options and our commitment to community and industry outreach, Sinclair prepares you to excel in future academic endeavors and in your profession.

FOR MORE INFORMATION CONTACT
Sinclair's Completion Office
at (937) 512-3157 or C4C@sinclair.edu

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WWW.SINCLAIR.EDU

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Academic Advising/C4C/Career Communities

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CAREER COMMUNITIES

Sinclair offers one of the most comprehensive selections of nationally recognized degree and certificate programs – more than 170 credentials offered in 6 career communities.

WHY CAREER COMMUNITIES?

Career Communities will provide opportunities for you to

- explore and connect with your career and academic goals
- meet students with similar interests
- engage with faculty members and employers in your career area
- understand the resources available at Sinclair
- work with an advisor who specializes in the programs in a particular career community.

With a variety of fully accredited education options and our commitment to community and industry outreach, Sinclair prepares you to excel in future academic endeavors and in your profession.

FOR MORE INFORMATION CONTACT
Sinclair's Completion Office at
(937) 512-3157 or C4C@sinclair.edu

BUSINESS SERVICES

Programs in Business Services revolve around commerce and are designed to help meet the demand for professionals in today's workforce in a variety of areas. In this Community, you will

- explore the career fields of accounting, management, law, culinary arts and hospitality
- meet others who want to add value to a growing business or nonprofit agency
- find opportunities to increase your experience
- learn skills to navigate the worlds of commerce, law, entrepreneurship, and hospitality

CREATIVE STUDIES

Connect with your creative self! Engage with other students, faculty and community partners interested in impacting the world through art, design, music or theatre.

The Creative Studies Community will encourage you to

- challenge your creative, thinking and problem solving abilities
- create and move with the rhythms around you
- work behind the scenes to make magic happen

EDUCATION, LIBERAL ARTS & SOCIAL SCIENCES (ELASS)

ELASS is a lively and diverse Community, foundational to transferring to a four-year university and building a career.

ELASS students have the opportunity to:

- learn academic research, writing, and speaking skills
- fulfill their foreign language and general education requirements for transfer
- serve the community
- explore careers in education, American Sign Language, social services, English, Communications, or cultural studies

HEALTH SCIENCES & PUBLIC SAFETY

The Health Sciences & Public Safety Community gives guidance, resources and encouragement to students pursuing health science or public safety programs. Through events, activities and student support, the community

- introduces students to careers in wellness and safety
- provides training to gain knowledge and skills to become a professional
- presents graduates with a rewarding career serving their community

INFORMATION TECHNOLOGY (IT)

Information Technology (IT) is the use of computers and technology to create, store, exchange and utilize information. In the IT Community, students and faculty will

- explore programs and career opportunities in a variety of industries including accounting, business, education, health care, marketing, manufacturing, telecommunication and entertainment
- connect with academic and support resources available to ensure student success
- interact with students, faculty, and industry experts who have similar interests

SCIENCE, TECHNOLOGY, ENGINEERING & MATH (STEM)

The STEM Community will involve students with similar interests in activities to

- Explore programs and careers that creatively research, design, test and analyze scientific and technological problems
- Understand the careers which plan, build, operate and maintain structures and tools for residential living, business and transportation
- Identify resources available at Sinclair to increase success in STEM courses from start to completion

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2014-15 Activities & Events

Getting Ready for College
Thursday, February 12, 2015

- It is estimated that 450+ Tech Prep students and family members attended.
- Attendees could visit over 40 informational tables hosted by Sinclair academic departments and student services offices.
- Families could attend up to 4 breakout session topics covering a variety of topics including: transitioning from high school to college, financial aid and scholarships, academic advising, internships, etc.

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2014-15 Scholarship Crosswalk

Sinclair Degree and Certificate Programs				High School Program												
Division	Program Code	Program Name	Total Credit Hours	Ag & Environmental Systems	Arts/ Communication	Architecture/ Construction	Business/ Marketing	Education	Engineering/ Science	Health Science	Hospitality	Human Services	Information Tech	Law and Public Safety	Manufacturing Technology	Transportation
BPS	ACC.S.AAS	Accounting	65	x			x					x				
BPS	BPSE.S.STC	Bakery Specialist	17				x				x					
BPS	PCB.S.CRT	BIS/Personal Computers in Business	35				x				x	x	x	x		
BPS	BIS.S.AAS	Business Information Systems	62				x					x	x			
BPS	BUIP.S.CRT	Business Information Systems Information Processing Option	37				x					x	x			
BPS	BIMO.S.AAS	Business Information Systems Medical Office Option	62	x			x			x		x	x			
BPS	BUMS.S.CRT	Business Information Systems Medical Office Specialist	36	x			x			x		x	x			
BPS	BIPCA.S.AAS	Business Information Systems Personal Computer Applications	63				x					x	x			
BPS	BM.S.CRT	Business Management Certificate	34	x	x		x				x	x	x			
BPS	GBM.S.AAS	Business Management	64	x	x		x				x	x	x			
BPS	ENTR.S.AAS	Business Management/Entrepreneurship	71	x			x				x	x	x			
BPS	SCM.S.AAS	Business Mgmt./Supply Chain Mgmt.	71	x			x					x	x	x		
BPS	BOSS.S.STC	Business Operations Systems Support	18				x					x	x			
BPS	BUS.S.CRT	Business Transfer Certificate	30	x	x	x	x	x	x	x	x	x	x	x	x	x

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End-of-Year Senior Transmittal Forms

MIAMI VALLEY TECHPREP CONSORTIUM
The wave of the future

Instructions: Check student information for accuracy. Update Current enrollment status, enter 7th Sem. GPA *(Junior & Senior Year)*, and enter Y for Articulated courses, if applicable.
For starred items, refer to the key at the bottom of the page.

MVTPC Official Applicant/Transmittal Form
Site of Agreement: Warren Cnty CC
Site of Delivery: Warren Cnty CC
Transportation Systems (TS)
Automotive Technology
Class of **2015**

Articulated Course(s): Enter Y or Yes for earned credit. Credit will be given to only those students who receive a "C" or better in the course.

Name [Last, First MI] Address City, State Zip Phone [##########]	Social Security Number *(no slashes or dashes)*	Date of Birth (##/##/####)	Race* Gender [m or f]	Home School *(please don't abbreviate)*	Current enrollment status ** [e or w]	7th Sem. GPA *Junior & Senior Year*	AUT 1102 Intro to Automotive Service
*Check the spelling of the student's "Last", "Legal First Name", and "MI" *Check the "Address", "City", "Zip" *Check the "Phone" Important Notes: All student data entered *MUST* match the Sinclair Application	*Check the "SSN" Important Notes: If the SSN isn't entered, the transmittal form will be returned to your Tech Prep Coordinator.	*Check the "Date of Birth" Example: 03/15/1989	*Check the "Race" Check the "Gender"	*Check the "Home School"	*Check to see if the "Current Enrollment Status" is correct	Type the "7th Semester GPA" Important Note: Type the student's grade point average for their junior and first semester of their senior year.	*Only used for Articulated Course(s)* Place a "Y" under the articulated course(s) for only those students who received a "C" or better in the course.
Smith, David L 222 Sinclair Dr. Dayton, OH 45001-5132222222	000000001	11/03/1993	5 M	Lebanon	E	3.5	Y
Smith, Brandon M 224 Sinclair Dr. Dayton, OH 45001-9372223333	000000002	01/25/1992	1 M	Lebanon	E	2.25	N
Johnson, Linda D 223 Sinclair Dr. Dayton, OH 45001-9372224444	000000003	12/19/1993	3 F	Lebanon	W	2.75	Y

Principal Signature **Date** **Tech Prep Coordinator Signature** **Date** **Counselor Signature** **Date** **Instructor Signature** **Date**

This document serves as an official student transcript record. By signing this, you certify the accuracy of the above information.

* Race: 1=African American/Black; 2=American Indian/Alaskan Native; 3=Asian/Pacific Islander; 4=Hispanic; 5=Caucasian/White; u=Unreported
** Enrollment status E=Enrolled; W=Withdrawn
Page 1 of 2

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Senior Transmittal Forms

Due: **April 17, 2015**

- Instructions and a sample transmittal form is located on Tech Prep Website. http://www.mvtechprep.org/index.cfm/resources/angel-for-coordinators/
- PLEASE DO NOT RENAME THE FILES
- Prior to printing transmittal forms for signatures contact Jammie Schneider at 937-512-2425
- 8th semester GPA

Credit Capture Process

- **ANGEL Courses**
  - Processed between Tech Prep office and the SCC department facilitator only.
    - No coordinator/teacher involvement from participating partners unless a previous agreement has been made.
  - Once Sinclair facilitator has approved and signed off grades for an ANGEL course grades will be sent electronically to Sinclair's Registration & Student Records.

Non-Employee Network Account Form

- **Used to gain yearly access to the my.sinclair/ANGEL**
  - Signature no longer required.
  - Previous account holders can be rolled over to renew.
    - No new forms to fill out.
  - New account seekers will need to fill out the form.
    - ***Social Security Number required.***

Angel Conversion to eLearn

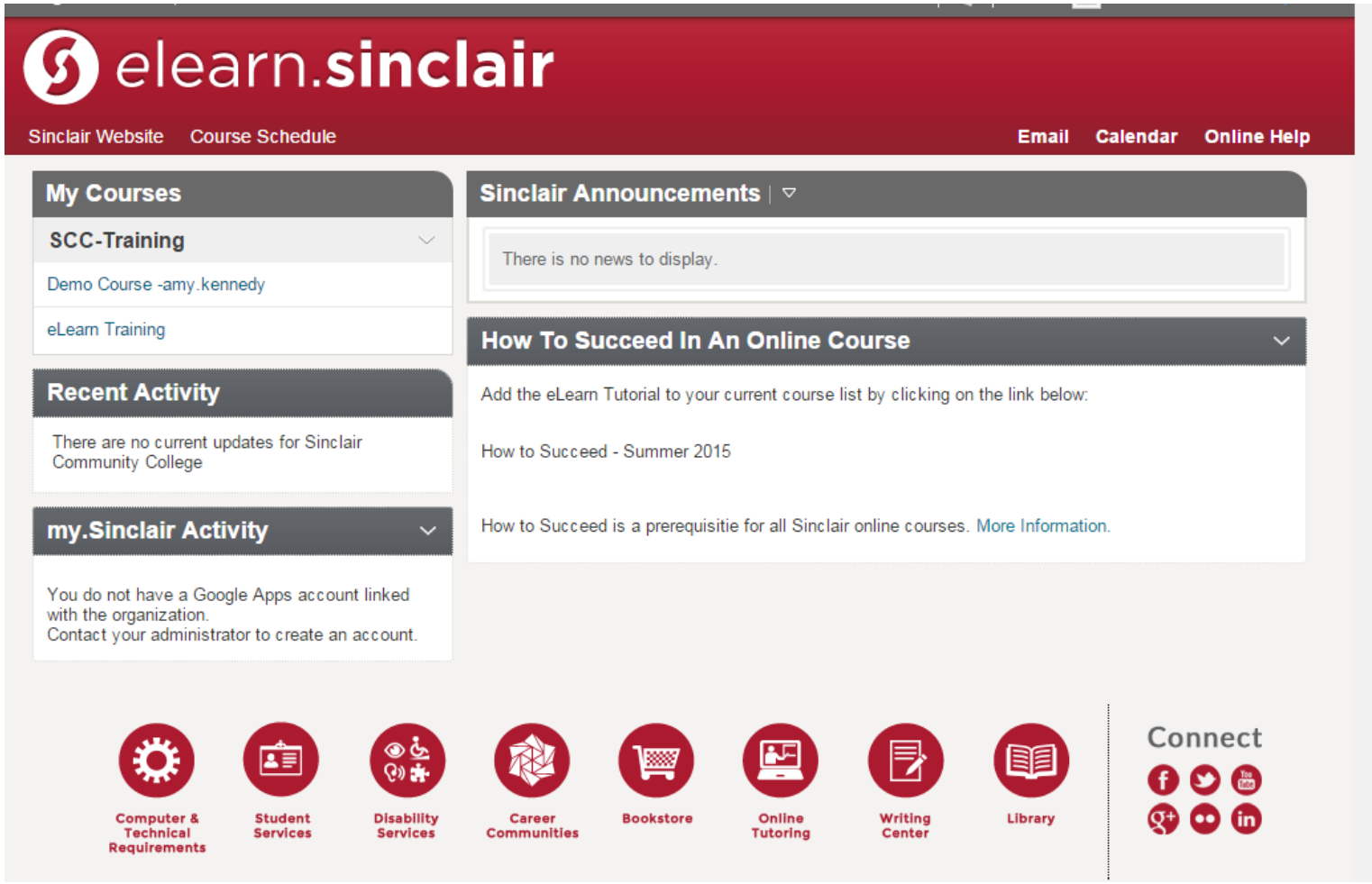
- **Reminder**: We will be transitioning to D2L (eLearn) effective summer term.
- **Countdown**: The banner at the top of the my.sinclair web page gives you a countdown until the start of summer term when we begin using D2L (eLearn).
- **Course Cleanup**
- Converted enhancement shells are available to you in eLearn
- Instructional Designers are cleaning up the online courses and will contact the course coordinator when cleanup is complete.
- List of converted shells can be found under the “More Information” link next to the Countdown clock.

Angel Conversion to eLearn

Logging on to eLearn

1. Log into https://my.sinclair.edu with your network username and password as usual.
2. Click on the "**Tools**" dropdown menu in the upper right hand side of the page
3. Select **eLearn (Beta)** from the tools list.
4. You will automatically be authenticated into eLearn.

Angel Conversion to eLearn



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Angel Conversion to eLearn

Online Training

1. Login to eLearn
2. Select the eLearn Training link under SCC-Training in the My Courses box on the left.
3. Click on the Content link on the top menu bar
4. The course content will be on the left. Select the desired module:
   - **a.** Teaching with eLearn
   - **b.** Conversion/Clean-up
   - **c.** Grades: Setup & Usage