



## Auto Technology Summit Minutes

Date: Thursday, March 22, 2017 12PM to 3 PM

Building 20 - Auto Building Room 121

Bryan Jackson greeted the attendees as they arrived.  
The meeting began promptly at Noon with a pizza networking lunch.

Attendees included: Todd Gullett, Joel King, Warren County CC; Travis Nicholas, Greenville HS; Dave Rose, Springfield Clark CTC; Mark Cruvey, Hamilton HS; Richard Seither, Ponitz CTC; Mark Lester, Upper Valley CC; Ann Rush, Butler Tech; Justin Morgan, Associate Professor/Chair, Automotive Tech; Wendell Meyers, Bryan Jackson, Tim Bryant, Miami Valley Tech Prep Consortium.

**Bryan Jackson** informed the group of the reduction of paper for this year's senior packets. There will be a "Congratulations letter" with links, along with the scholarship certificate. She showed the new "Your Guide to Sinclair and Tech Prep" trifold brochure that every senior should receive. The brochure includes a checklist with timelines, a list of degree & certificate options, contact info, Sinclair satellite campus location info and a section for personal info to share with an academic advisor. Bryan reminded the group that students meeting the MM3 do not have to take the placement test, and reviewed the BOGO initiative for 2017, sharing the positive statistics from last summer's BOGO, wherein 80% of the students completed the courses they signed up for. He further reported that the "Onsite registration" piloted last year is being changed to "Onsite advising," wherein the academic advisors will develop an academic plan the student will utilize to register on their own. The academic advisors will not be submitting the schedule for the students this year.

Lastly Bryan informed the group that many seniors who did not take a CCP (College Credit Plus) class during the past two years must reapply to Sinclair to update their registration. The students should re-apply from the Sinclair College web site.

**Justin Morgan** reviewed the updated articulation offerings (chart on bottom of minutes.) This chart will be updated on the tech prep web site ASAP. There was discussion regarding school's choice of end of course exams in auto tech, as the articulated credit is dependent on passing the NATEF end of course student certification exams at 70% or higher. Justin asked for feedback on the 4 day student workshop held during Sinclair's Spring break. All in attendance felt the workshop is valuable to the students, but some feel that the four straight days of missing schools was troublesome for their students so close to the end of the school year. Justin proposed trying two days in December, followed by 2 days in the spring, and offered tentative dates of Dec. 11 & 12 and March 8 & 9. March 14 & 15 are also considered. Instructors should provide feedback to Justin based on their school schedule.

Justin announced that the instructor training summer workshop would be held Tuesday through Thursday, June 13-15. He also announced the Spring Job fair for auto tech only would be held April 19. From 11:30 – 1:30 in building 20, and the Auto Technology Open House will be held Saturday, March 25 from 1:00 – 3:00.

There was much discussion on College Credit Plus offerings in from the Auto Tech department. Justin stated that he was not sure how valuable an on-site course taught by the HS instructor would be, as Sinclair is offering articulated credit already for the introductory courses through Tech Prep. After lengthy discussion it was proposed that the best scenario would be for senior students to register for one of the regularly scheduled spring classes on campus that has a 1:00 starting time. Justin also stated that he is willing to look at other options, and suggested instructors contact the College Credit Plus office and Wendell Meyers to set up a meeting between CCP, Tech Prep, Justin and the schools interested. Justin informed the group that Sinclair is moving forward with Diesel programming, and that a Lab Tech has been hired to facilitate classes in medium-heavy trucks. A 4 year degree program in Auto Tech has been proposed, and is under investigation at the state level. An Advisory committee meeting has been proposed to gauge the interest of local industry. Justin also informed the group that he has been promoting "Automotive Monday" videos on the Sinclair College Facebook page. He asks instructors to send suggestions for future video topics.

Lastly, Justin offered Sinclair/Tech Prep Instructor shirts to the group, and asked for sizes.

### School Year

#### 2017

Tech Prep Showcase – April 25, 2017

Thursday, March 23 – GPA's for MM3

Friday, June 9 – Credit Capture forms due to Tech Prep

Thursday, August 4 – Proficiency testing signup begins

September to mid-October – Jr. Registration

September through November – Jr. Career Exploration Days

#### 2018

Getting Ready for College Night – February 15, 2018

Tech Prep Showcase – March 21, 2018

**Tim Bryant** reviewed the end-of-year data collection process. A MM3 handout was introduced, and Josiah pointed out the top two measures in the chart (3.0 GPA & Algebra II grade) are in **bold type**, indicating the info is collected through the portal. The other measures must be submitted by the student. Also note: We received verification from the Provost office that proficiency course grades, processed by Tech Prep, appear on the Sinclair College Transcript and factor into students' Sinclair GPA.

Tim Bryant asked if any new instructors needed a Non-employee Account. He stated that the teacher demographic information is updated for 2017-2018 if the instructor remains a part of the consortium.

Two handouts were distributed regarding credit capture. The goal this year is 100% through the portal. Tim asks instructors to continue with what they have done in the past. Sinclair instructors post eLearn grades.

Student's access their account in the Portal via Sinclair email, and say yes or no to credits available.

Instructors will get an email from Josiah when the portal is ready.

Instructors access the portal through: [tinyurl.com/jy9mtal](http://tinyurl.com/jy9mtal)

See the "How to access Tech Prep Portal" handout, and follow the directions.

Portal can also be accessed through link on right side of Tech Prep Website Home Page.

Instructors should post grades where applicable.

Coordinators/instructors can view the status.

Josiah asks instructors to Please try out the portal prior to April!!

Bryan delivered information regarding College Transition (PowerPoint handout) He reinforced the importance of students filling out the personal education info in the trifold brochure before meeting with an academic advisor. Listing courses that credit is anticipated for is very important! Students can print an unofficial transcript on the Sinclair website once grades are posted. Some grades may not be posted until July 1. Bryan also reviewed the Focus 2 Assessment available on the Sinclair College website as well as info on Understanding Short Term Certificates. Justin Morgan pointed out that a short-term certificate designed for Auto Services students was missing from the Tech Prep website. Wendell Meyers stated that we would get it posted right away.

## Transportation Systems

Course		Subject	Semester Hours
<b>Articulated Credits</b>			
AUT	1100	Basic Automotive Systems	2
AUT	1108	Automotive Engine Systems	4
AUT	1114	Automotive Electrical/Electronic Systems I	3
AUT	1116	Automotive Steering and Suspension Systems	3
AUT	1165	Automotive Brake Systems	3
<b>CTAG (Credit available ONLY for those schools with CTAG approved programs/courses)</b>			
AUT	1102	Introduction to Automotive Service	2

**Wendell spoke briefly about student transition programming for one year certification and degrees, a new focus on underrepresented students and non-traditional student programming. Tech Prep will have an increased focus on the matriculation of students into workforce programs, connections to industry, and incorporating those connections into our Sinclair operations. Program of Study documentation is a priority, in addition to increased collaboration to complete pathways for students.**