School Year

2017
Tech Prep Showcase – April 25, 2017
Thursday, March 23 – GPA's for MM3
Friday, June 9 – Credit Capture forms due to Tech Prep
Thursday, August 4 – Proficiency testing signup begins
September to mid-October – Jr. Registration
September through November – Jr. Career Exploration Days
2018
Getting Ready for College Night – February 15, 2018
Tech Prep Showcase – March 21, 2018

Information Technology Summit Minutes

Date: Monday, March 13, 2017
LOCATION: Building 7- L 21 - The Glass House

The meeting began promptly at 8:00 A.M. Wendell Meyers welcomed the group and had attendees introducing themselves.

Attendees included:

Melissa Goodall, Miami Valley CTC; Ted Gladeau, Miamisburg HS; Sean Fadden, Springfield Clark CTC; Richard Kayser, Greene County CC; Tom Townsend, Fairmont HS; James Miller, Centerville H.S.; Jenifer Conard, Warren County CC; Nathan Sharp, Greenville City Schools; Vicki Witt, Hamilton H.S.; Reggie Holtrey, Kings H.S. (WCCC); Kyle Jones, Eric Renegar, Sinclair CC; Wendell Meyers, Nina Allen, Bryan Jackson, Shirley DeWinter, Tim Bryant, and Josiah Wahlrab, Miami Valley Tech Prep Consortium.

Eric Renegar led a discussion of the "Unhackable" competition, with several instructors providing feedback on the focus, theme, and possible scoring rubric for the next competition. There was mixed feedback regarding the lack of direction for this year's projects. Plans are for the Competition Kickoff for 2017 on Sept. 22 in Building 8, SAC; and the Finals on Dec. 8, also in the SAC. Wendell Meyers offered assistance if schools needed software or materials, but expressed that offering students cash prizes was a problem. An e-mail will be sent in the summer to build a planning committee for 2017's competition. The committee will meet in early fall.

Kyle Jones reviewed changes in the Math requirements, stating that MAT 1120 is the only Math course that will be required in all Business & IT Degrees. He reminded the group that University Transfer degrees require the Math of the receiving institution.

Nina Allen informed the group of the reduction of paper for the senior packets. There will be a "Congratulations letter" with links, along with the scholarship certificate. She showed the new "Your Guide to Sinclair and Tech Prep" trifold brochure that every senior should receive. The brochure includes a checklist with timelines, a list of degree & certificate options, contact info, Sinclair satellite campus location info and a section for personal info to share with an academic advisor. Nina reminded the group that students meeting the MM3 do not have to take the placement test, and Reviewed the BOGO initiative for 2017, sharing the positive statistics from last summer's BOGO, wherein 80% of the students completed the courses they signed up for. Nina further reported that the "Onsite registration" piloted last year is being changed to "Onsite advising," wherein the academic advisors will develop an academic plan the student will utilize to register on their own. The academic advisors will not be submitting the schedule for the students this year. Lastly Nina reported that many seniors who did not take a CCP (College Credit Plus) class during the past two years must reapply to Sinclair to update their registration. The students should re-apply from the Sinclair College web site.

Eric Renegar informed the group that Kyle Jones has taken on a lot of other responsibilities at the College, and is spread quite thin. Eric is trying to assist where possible. Eric offered to come out to schools to administer the proficiency test for CIS 1111. The IT department is looking for students interested in the dual degree program, and suggests that schools bring students in the Spring of their junior year to inform and review their options. The current articulations with 4-year colleges are currently under review. There was some discussion regarding an object oriented CTAG, with Melissa Goodall explaining that schools must choose one or the other, but cannot do both.

The current proficiency offerings were reviewed, and instructors asked Sinclair to consider Java 2212 for addition to the list. At least three partner schools are delivering java instruction at this time. GIS 1107 will be removed for 2017-18, as no partner school is delivering this course.

Josiah Wahlrab & Tim Bryant reviewed the end-of-year data collection process. A MM3 handout was introduced, and Josiah pointed out the top two measures in the chart (3.0 GPA & Algebra II grade) are in **bold type**, indicating the info is collected through the portal. The other measures must be submitted by the student. Instructors asked for access to the students in their school who are registered or have credit in proficiency classes to assist them with the credit approval process. Josiah is going to look into gathering and sharing this data.

Also note: We received verification from the Provost office that proficiency course grades, processed by Tech Prep, appear on the Sinclair College Transcript and factor into students' Sinclair GPA.

Tim Bryant asked if any new instructors needed a Non-employee Account. He stated that the teacher demographic information is updated by Tim for 2017-2018 if the instructor remains a part of the consortium.

Two handouts were distributed regarding credit capture. The goal this year is 100% through the portal. Tim asks instructors to continue with what they have done in the past. Sinclair instructors post eLearn grades.
Student's access their account in the Portal vie Sinclair email, and say yes or no to credits available.
Instructors will get an email from Josiah when the portal is ready.
Instructors access the portal through: tinyurl.com/jy9mtal
See the "How to access Tech Prep Portal" handout, and follow the directions.
Portal can also be accessed through link on right side of Tech Prep Website Home Page.
Instructors should post grades where applicable.
Coordinators/instructors can view the status.
Please try out the portal prior to April!!

Shirley DeWinter delivered information regarding College Transition (handout) she reinforced the importance of students filling out the personal education info in the trifold brochure before meeting with an academic advisor. Listing courses that credit is anticipated for is very important! Students can print an unofficial transcript on the Sinclair website once grades are posted. Some grades may not be posted until July 1.
Shirley also reviewed the Focus 2 Assessment and Career Coach services available on the Sinclair College website as well as Understanding University Transfer, and Short Term Certificates.

Katie Bauer asked for input from partner schools. She will send out info on CTAG updates and articulations. Junior Career days are being scheduled on corresponding dates for the fall.

Wendell spoke briefly about student transition programming for one year certification and degrees, a new focus on underrepresented students and non-traditional student programming. Tech Prep will have an increased focus on the matriculation of students into workforce programs, connections to industry, and incorporating those connections into our Sinclair operations. Program of Study documentation is a priority, in addition to increased collaboration to complete pathways for students.