

Tech Prep: How to login to eLearn

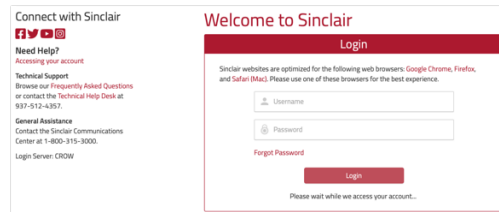
1. First go to my.sinclair.edu

2. Type in the username you received on your Sinclair acceptance letter (typically this will be your first name dot last name and possibly followed by some numbers if you have a common name: ex: sally.smith1234 or winnie.smith)

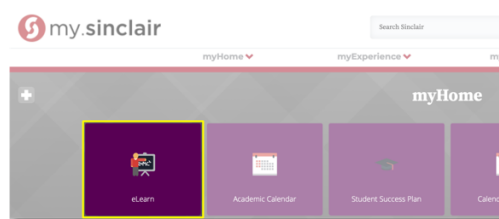
3. If this is your first time logging into my.sinclair **your initial password should be Pass and the last 4 numbers of your social security number (Pass1234)**. Upon logging you will then need to create a new password. Be sure:

- i. Password contains at least 8 characters.
- ii. Password contains a least 1 capital letter.
- iii. Password contains at least 1 number.

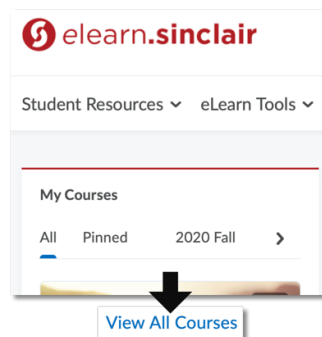
HINT: it is very helpful if you make your new password the same as the password used to login to your school computer, email, or something else you will **easily** remember.



4. Once you have logged in, Find the 'eLearn' tile and click on the tile:



5. NOW that you have opened 'eLearn', find your course:



6. Once in the course shell these options will be listed:



This is just a quick navigation sheet to assist in the access of my.sinclair.edu and eLearn. Any log-in issues with my.sinclair.edu or eLearn must be addressed to the Sinclair Community College Help Desk. Here is the Help Desk's information below:

Sinclair Community College - Help Desk: 937-512-HELP or 937-512-4357