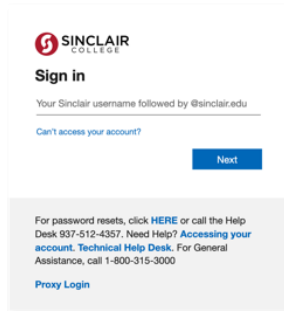


How to log in to eLearn

A quick guide to accessing your course through my.sinclair.edu

1 Log in to my.sinclair.edu

Type in the username you received on your Sinclair acceptance letter + @sinclair.edu. Typically, this will be your first name, period, last name (possibly followed by some numbers).



FIRST-TIME LOGIN

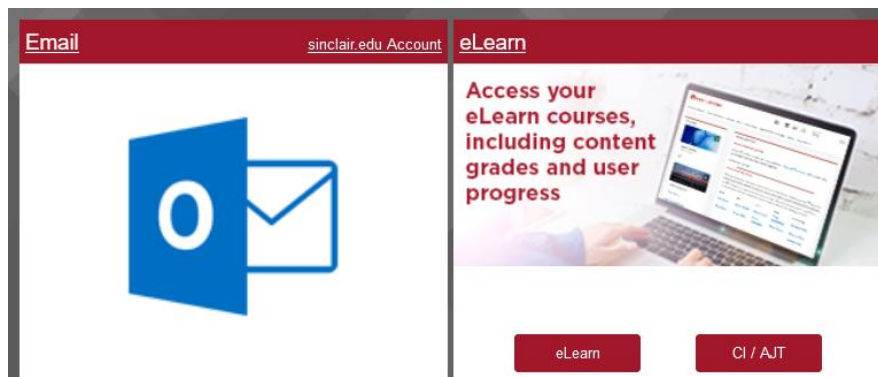
Your initial password should be **Pass and the last 4 numbers of your social security number** (Pass1234). Upon logging in, you will need to create a new password.

- Password contains at least 8 characters.
- Password contains at least 1 capital letter.
- Password contains at least 1 number.

HINT: It is very helpful if you make your new password the same as the password used to login to your school computer, email, or something else you will easily remember. You can also reset your password by going to reset.sinclair.edu.

2 Find the 'eLearn' tile

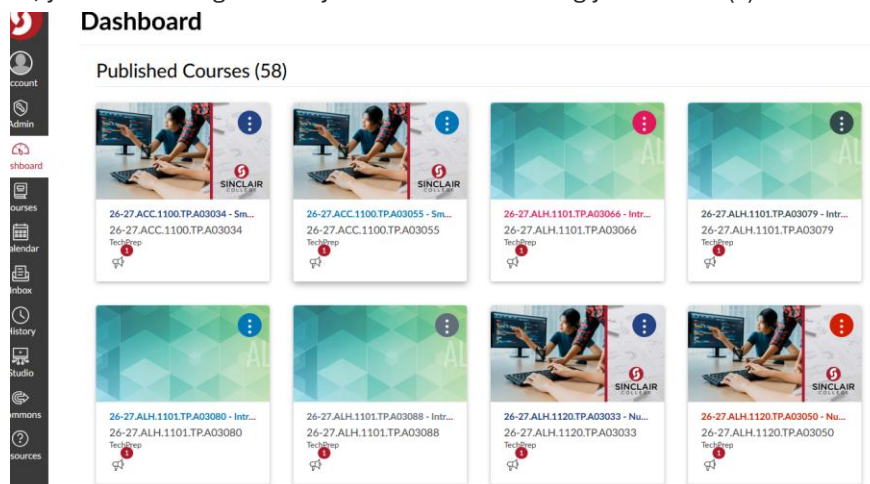
Once you have logged in, find the 'eLearn' tile and click on the 'eLearn' button.



Open your course and start in Modules

3 Open your course from the Dashboard

Upon logging into eLearn, you should be greeted by a Dashboard showing your course(s).



4 Navigate to 'Modules'

Navigate to 'Modules' to start the course.



Course Navigation

Begin by reviewing the **Syllabus** in the Course Navigation menu for policies, grading details, and course requirements. Then access all course content, assignments, and activities by selecting **Modules** from the Course Navigation menu or by using the **Module** Access:

- **Policies and Support** for Sinclair-wide information.
- **Course Q&A** to ask a general course question.
- **AI Excellence Institute** for AI-related resources.

If you have Canvas questions, click the **question mark** icon for assistance.



NEED HELP LOGGING IN?

This is just a quick navigation sheet to assist in the access of my.sinclair.edu and eLearn. Any login issues with my.sinclair.edu or eLearn must be addressed by the Sinclair Help Desk.

Sinclair IT Help Desk: 937-512-HELP or 937-512-4357